Pacific Gates International Institute of Higher Education

Korean & International Admission

1. Korean Applicant Status
2. Korean who holds a valid High school diploma or equivalent and satisfies the language requirement for entry
3. International Applicant Status
4. International applicant (non-Korean citizenship holder, whose parents also hold non-Korean citizenships) who holds a valid High school diploma or equivalent and satisfies the language requirement for entry OR
5. Overseas Korean with permanent residency / international applicant who studied 16 years (elementary school to university) in a foreign country who holds a valid High school diploma or equivalent and satisfies the language requirement for entry OR
6. North Korean refugee who holds a High School or University degree recognized by the Minister of Unification and satisfies the language requirement for entry

\* Dual citizenship holder including Korean should not apply for international admissions.

II. Degrees Available

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| --- | --- | --- | --- |
| Language | Program | Area/Specialization | Duration |
| English and Korean  Program | Bachelor of Arts in Practical Ministry | Many Chioces | 4 Years |
| Bachelor of Arts | Subject Area Major | 4 Years |
| Bachelor of Arts Education | Christian Education | 4 Years |
| Bachelor of Arts Economics | Kingdom Economics | 4 Years |
| Master of Arts in Ministry (MA) | Consult with Advisor | 2 Years |
| Master of Arts Education (M.ED) | Christian Education | 2 Years |
| Master of Arts (MA) | Subject Area | 2 Years |

Doctorate Degree Program -- Consult with Advisor

III. Admissions Qualifications

1. Common Qualifications for All Degree Programs
2. A confessing and heartfelt believer with a letter of reference from a pastor
3. An Accredited High School Diploma or Equivalent
4. Satisfy the Language Requirement
5. For MA, in addition to the above, the applicant must possess a BA degree or equivalent as recognized by law (completed before commencing studies at Pacific Gates).
6. For PhD Qualifications, please see a Pacific Gates Advisor in your area of study.

IV. Admissions Events

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| --- | --- |
| Programs | Evaluation |
| All | Stage 1- Screening (including English-TOEFL/TEPS/IELTS and One-to-One English Ability Test)  Stage2- Interview and Evaluation |

V. Admissions Schedule

A. 1st Admission (residing abroad & in Korea)

|  |  |  |
| --- | --- | --- |
| Event | Schedule | Notes |
| Form Download | Anytime | Download at School Website |
| Online Application & Application Fee | Any time until Feb. 29 for Spring, until Aug. 29 for Fall | * Applicant submits online application, application fee, and required documents to complete admission application. * Interview and Evaluation will be scheduled after Screening. |
| Submission of  Required Documents | Must be submitted by Feb. 29 Spring, Aug. 29 Fall. |

|  |  |  |
| --- | --- | --- |
| Interview Scheduled | Students will be informed of interview and evaluation schedule with screening results | Students residing abroad should ask to schedule a Skype interview. |
| Personal Evaluation |  | * Come for scheduled evaluation * Register 10 min. before your scheduled time, evaluation fee is 15,000 won (cash only.) * Bring a black or blue pen and a copy of Screening Results Email. |
| Stage 2- Interview |  | * Individual interview * Bring a copy of Screening Results email * Applicant residing abroad will have Skype interview at pre-arranged time. |
| Final Results of  Admission |  | - Final result is announced via Email. |

\* Applicants from abroad will have Skype or phone interviews instead of face-to-face interviews.

They will be offered based on the admission schedule in KST (Korean Standard Time.)

B. 2nd Admission (residing in Korea only)

VI. Required Documents

1. "Online Application" at School Website ([www.pacificgates.org](http://www.ttgu.ac.kr))
2. Personal Statements (use the form provided)
3. 2 Reference Letters in Signed Sealed Envelopes (from the following persons who have a good knowledge of the applicant)
4. 1 from Applicant's Pastor or Church Leader
5. 1 from Applicant's Former Employer, Teacher or Professor
6. For PhD, a total of 3 references are required: 1 reference from a pastor and 2 references from former professors

* A Family member or relative should not be a reference.

1. High School and/or College Diplomas (in English is best)
2. Official Transcript(s) from All High Schools and Undergraduate Schools Previously Attended
3. Transcripts from outside Korea Must Be in English
4. Transcripts from Korean Institutions Must Be in English AND Korean
5. PhD Applicant Should Submit Masters Transcript Also
6. Result of Standardized English Test (TOEFL, IELTS, or TEPS)
7. Passing Score for English Programs: TOEFL-PBT 550, TOEFL-CBT 210, TOEFL-iBT80, IELTS 5.5, TEPS 550 or higher score acquired within the last 2 years
8. Applicants who have earned degrees in an English speaking country listed are exempted from Standardized English Test Requirement: USA, Canada, United Kingdom, Australia, New Zealand, and South Africa. If your country is not listed, please inquire with a Pacific Gates Advisor as to whether you need to take an English exam.
9. Result of Standardized Korean Test (TOPIK)
10. Only for those who apply as a Korean applicant
11. Passing Score: TOPIK Level 3 or Higher
12. Financial Statement and Bank Account Statement (for international applicants only)
13. For PhD Applicants
14. PhD Research Proposal

* Include tentative title of dissertation, documentation as necessary (e.g. footnote or endnote in case of quoting from any source), and bibliography.
* PhD Proposal is almost like a provisional introduction of potential dissertation work that includes methodology of research and brief outline.

1. Copy of Thesis from Master's level study (if available)
2. Required Documents for Each Specialization

* Practical Ministry, Intercultural Studies and Education: 1 copy of research paper written in English from master's level study

International applicant: A Copy of Passport and/or Alien Registration Card

1. Overseas Korean with permanent residency or International applicant whose parent is Korean

* A Copy of Passport and Alien Registration Card
* Elementary School/Middle School/High School Graduate Certificate and Transcript

1. North Korean refugees: Certificate of North Korean refugee status, Confirmation of educational background approved by the Minister of Unification
2. Agreement to Collect and Use Personal Information

VII. Application Fee

|  |  |  |
| --- | --- | --- |
| Currency | BA and MA Program | Doctoral Program |
| KRW | 50,000 won | 70,000 won |

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Applicant Instructions

1. Things to bring: ID card, Photo Identification
2. You cannot change/modify your documents after you have submitted them. All documents and the application fee are non-refundable.
3. The application including all the documentation should reach our office before the due date. We do not accept an incomplete application.
4. The admissions committee makes all admissions decisions. All decisions are final.
5. Admissions results will be announced via email. We do not open admissions scores to the public.
6. New Student Information
7. New students must not drop-out in the 1st semester, except in extreme emergency.
8. Your admission will be canceled if you fail to pay the tuition by the date due set by the Business Office.
9. Graduating students are required to submit an intention of graduation letter by mid-term of their last semester.
10. Any false entry found on your application will result in a cancelled admission.
11. Academic scholarships and financial aid scholarships are available from the 2nd semester.
12. Visa & Alien Registration Card
13. D-2 (Student) Visa Information

Once your admission is confirmed, you need to either apply for a student visa (D-2) or permission for study. If you are currently abroad, you may visit the Korean Embassy in your country and apply for the student visa (D-2). If you are currently residing in Korea, you need to apply for either student visa (D-2) or study permission at a local immigration office before school starts. We will send you the Certificate of Admission for the visa, once you pay the full tuition.

1. Alien Registration Card

Once you arrive in Korea, you should visit the local Immigration Office and apply for an Alien Registration Card. You must register within 90 days of your arrival. The required documents are the Application Form, passport, 3 pictures (3 cm x 4 cm), Student Certificate, and the application fee. You should always carry the card with you.

How to Get Reference Letters

* Please seal the reference letters.
* The reference letter must be written and sealed in the envelope by the referee. The applicant is not allowed to either write or read the contents of the reference letter.
* The reference letter must be either mailed by the referee, or submitted by the applicant in the sealed envelope. If the reference letter is not sealed, the application will not be processed.
* Reference letters may be given by alternate persons for the following reasons only:

- In case a reference letter from a senior pastor is not possible:

If the applicant, or their parent is the senior pastor of the church, or the applicant has recently moved to the church, a reference letter from an assistant pastor of the church, or another pastor who knows the applicant's life and spiritual state well is acceptable.

- In case the academic advisor or professor is unavailable, or ten or more years have passed after graduation, a reference letter from a professor, a teacher or a Bible study leader who knows the academic capability of the applicant well is acceptable.

In the above cases, the applicant must indicate the reason for the change of reference on the

application form.

* Reference letters from family members and relatives are not accepted.
* If the reference is unable to utilize English

All English Program applicants must submit reference letters in English. If the reference is

unable to use English, the applicant must request translation of the reference letter by a third

party. The original reference letter must be sealed and delivered to the translator, and the translator must seal in an envelope both the original letter and the translated reference letter. The applicant is not allowed to see the reference letter in any form, and must submit it in a sealed envelope.

Credit Transfer

* New students who studied at a college or graduate school may apply for transfer credits earned from the previous school (C or higher for BA, B or higher for MA, Med, and A- or higher for PhD students).
* Credit Transfer Application: in January, 2016
* Submit the 'Application of Credit Transfer' form with the original transcript of the previous school. If you submitted the transcript with your application, you do not need to submit it again.
* Maximum Credits
* BA - Up to 30 Credits
* MA, MEd - Up to 15 Credits
* PhD - Consult with Advisor
* However, you must register at least 8 semesters for BA, 4 semesters for MA, in order to graduate.
* Fees Per Credit Hour BA 200,000; MA 300,000; PhD 400,000

Admission information may be subject to adjustment following decision of Admission Committee of Pacific Gates International Institute of Higher Education. (Rev. May 6, 2016)

Pacific Gates International Institute of Higher Education, Admissions

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